Position Summary:

Company: Clean Energy Associates Limited  
Department: Business Information Technology Services (BiTS)  
Position: Business Intelligence Analyst  
Region: India  
Location: Remote – New Delhi  
Reports to: Clark Maine  
Supports: BiTS

CLEAN ENERGY ASSOCIATES (CEA) provides technical due diligence and engineering services for solar and storage clients around the globe who are financial institutions, project developers, EPCs, IPPs, and PV power plant owners.

To learn more about CEA, please visit [www.cleanenergyassociates.com](http://www.cleanenergyassociates.com)

Job Description:

CEA is growing fast and scaling up our analytical capabilities is key to our continued success. The ideal Business Intelligence Analyst at CEA is focused on and building, maintaining and automating reports and data visualizations for CEA’s key decision makers. This person directs database administration efforts and takes ownership of maintaining company data sources. This person brings R, Python programming skills and data visualization skills together with a business first mindset to generate high impact analytical outcomes for a fast-paced clean energy company that is making the world a better place.

The CEA business intelligence analyst believes that almost everything can be automated and is willing to carry ambitious Robotic Process Automation (RPA) and Artificial Intelligence projects from conception to production.

Major Responsibilities

1. Define sales and operations reporting requirements
2. Build, automate and maintain reports and data visualizations with Power BI and R or Python
3. Take ownership of data sources and direct database administration efforts
4. Seek out opportunities and build RPA systems
5. Train stakeholders on how to understand reports / visualizations
6. Provide support for various BiTS Initiatives

Qualifications/Requirements:

1. Completed MBA/BA Program
2. Excellent Fluent Spoken/Written English
3. Proven ability to code in either R and/or Python
4. Proven track record of understanding complicated business and process issues and finding solutions to those problems
CEA values taking ownership of the work and perform above and beyond, as such, we’re seeking a candidate with the following traits:

1. Ability to absorb information quickly
2. Detail Oriented
3. Organized
4. Patient
5. Flexible
6. Perpetual Optimist
7. Outstanding professional oral and written communication skills, including writing, editing and proofreading
8. Exceptional time management and project execution skills
9. Excellent interpersonal skills and comfortable interacting with personnel of all levels

**Desired Start Date:** March 1st 2020 (Flexible)

**Compensation:** Market Rate

*Interested parties please send a cover letter and resume to cmaine@cea3.com with the subject line: ‘APPLICATION: Business Intelligence Analyst’*

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**About Clean Energy Associates**

CLEAN ENERGY ASSOCIATES (CEA) provides technical due diligence and engineering services for solar and storage clients around the globe who are financial institutions, project developers, EPCs, IPPs, and PV power plant owners. From our base in China, our team of engineers travel to factories around the globe to conduct upstream in-factory quality assurance via audits, production monitoring and pre-shipment product inspection. From our USA base, our engineering (IE/OE) team provides system design, energy forecasting, product benchmarking, and supply chain services. Downstream, we audit projects through the full cycle, including design, construction, commissioning, project performance, re-power and upgrade analysis, and warranty support. We serve the solar industry through our expertise in PV modules, racking, inverters and energy storage systems. Since 2008, CEA has reduced Buyers’ risks and improved returns on investments via technical assurance and engineering services covering more than 35 GW+ in 45+ countries.

**Purpose:** We believe that by helping our clients and stakeholders deploy solar and storage solutions worldwide we are creating a better future

**Mission:** To help our clients and partners deploy quality solar and storage solutions worldwide

**Vision:** To become by 2025 the leading global solar PV and energy storage engineering services firm that creates tangible impact with every client
Core Values:
We are excited to be working in the solar industry and seek your active involvement in building and strengthening our values into your daily life in your professional endeavors.
As a team, our core values differentiate us from our competitors and align our interests as a company, so we encourage all employees to practice and celebrate our values.

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<thead>
<tr>
<th>CEA Core Values:</th>
<th>Descriptions:</th>
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<tbody>
<tr>
<td><strong>We are Family</strong></td>
<td>We are inclusive and value diversity&lt;br&gt;We appreciate and support each other&lt;br&gt;We celebrate wins; teamwork is the key to our success</td>
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<td><strong>Have Fun</strong></td>
<td>We value smiles and laughter&lt;br&gt;We see synergy with our work and personal lives&lt;br&gt;We strive for balance among work, family and community</td>
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<td><strong>Unending Curiosity</strong></td>
<td>We approach people and problems with curiosity&lt;br&gt;We always search for new ways to get things done&lt;br&gt;We constantly seek to understand our market, improve our strategy and benefit our clients</td>
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<td><strong>Be Humble</strong></td>
<td>We listen with empathy and understand with compassion&lt;br&gt;We act with transparency and openness&lt;br&gt;We admit our mistakes; success is infinitely divisible</td>
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<td><strong>Do the Right Thing</strong></td>
<td>We do the right thing for the right reasons in the right way&lt;br&gt;We act with integrity and authenticity, even when under pressure&lt;br&gt;We are honest and listen</td>
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<td><strong>Results Matter</strong></td>
<td>We know that getting things done counts most&lt;br&gt;We consistently execute our work despite challenges&lt;br&gt;We have a bias for action and search for answers</td>
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<td><strong>Own It</strong></td>
<td>We take ownership of our actions and responsibilities&lt;br&gt;We approach obstacles with the mindset that we can overcome them&lt;br&gt;We honor our commitments and hold ourselves and each other accountable</td>
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<tr>
<td><strong>Perform Above and Beyond</strong></td>
<td>We ask ourselves “What more can I do?”&lt;br&gt;We understand our work and strive to exceed expectations&lt;br&gt;We define success by achievement and high client satisfaction</td>
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